

Stronger Communities Committee Meeting of Witney Town Council



Monday, 15th July, 2024 at 6.00 pm

To members of the Stronger Communities Committee - L Cherry, G Meadows, O Collins, R Smith, T Ashby, A Bailey, J Doughty and S Simpson (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Committee Clerk derek.mackenzie@witney-tc.gov.uk in advance.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Deputy Town Clerk or Committee Clerk know before the start of the meeting.

Agenda

1. Apologies for absence

To consider apologies and reasons for absence.

Committee members who are unable to attend the meeting should notify the Committee Clerk derek.mackenzie@witney-tc.gov.uk **prior to the meeting**, stating the reason for absence.

Standing Order 30(d)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any items under consideration at this meeting in accordance with the Town Council's Code of Conduct.

3. Minutes (Pages 4 - 11)

- a) To adopt and sign as a correct record the minutes of the meeting held on 3 June 2024.
- b) Matters arising from the minutes not covered elsewhere on the agenda. (Questions on the progress of any item).

4. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

5. **Residents Satisfaction Survey Results** (Pages 12 - 15)

To receive and consider the report of the Deputy Town Clerk concerning the results of the 2024 annual residents' satisfaction survey for this Committee.

Communications & Community Engagement

6. **Communications Report** (Pages 16 - 18)

To receive and consider the report of the Communications & Community Engagement Officer.

7. **Community Engagement Report**

To receive and consider the report of the Communications & Community Engagement Officer. (to follow)

8. **Youth Services**

To receive and consider the report of the Deputy Town Clerk. (to follow)

9. **The Station Detached Youth - Feedback** (Page 19)

To receive and consider correspondence from 'The Station' detached youth service regarding feedback given by young people they have engaged in Witney.

10. **Parish Transport Meeting - 19 March 2024** (Pages 20 - 28)

To note the minutes of the Parish Transport Meeting held on 19th March 2024 for information.

11. **Digital Infrastructure Oxfordshire** (Page 29)

To receive and note correspondence from Oxfordshire County Council regarding its new Digital Infrastructure website.

Street Furniture & Infrastructure

12. **Town Centre CCTV Scheme – request for Capital contribution** (Pages 30 - 31)

To receive and consider the report of the Responsible Financial Officer (RFO).

13. **Tree Giveaway** (Pages 32 - 41)

To receive and consider correspondence from the International Tree Foundation concerning a Tree Giveaway scheme. A £150 contribution is required from the Town Council if in favour of supporting the project.

14. **Spruce Up Your Signs** (Pages 42 - 43)

To receive correspondence from Oxfordshire County Council concerning a volunteer scheme to help clean road signs and consider whether the Town Council supports and promotes the service in Witney.



Town Clerk